

EXPORT DOCUMENTATION

- ✓ Obtain a Taxpayer's Registration Number (TRN) from the Inland Revenue Board.
- ✓ Make sure that you obtain all the required documentation that is required by the importing country.
- ✓ Make sure that you find out what the buyer needs from you in terms of documentation of your product and your sales agreement.
- ✓ Contact the Certification Unit at the Trade Board to obtain certification as an exporter and where applicable to obtain a Certificate of Origin for the product which you are exporting.
- ✓ Contact JAMPRO as well for the export procedures and documentation requirements that must be adhered to when exporting particular products. In addition, they will advise you of the various licenses and certification that you will need in order to ship your product. Your product should fall under one of the following headings:
 - Fresh Foods
 - Prescribed Processed Foods
 - Textiles and Apparel
 - Furniture
 - Seafood
 - Ornamental Horticultural Products
 - General (all other products)

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